

**Appendix to Child Safeguarding Risk Assessment
(of any potential harm) **Review September 2020****



Dunboyne Senior Primary School

**Main Street,
Dunboyne,**

Co. Meath. Tel/Fax: 8252803

Principal: Mr JJ Brennan

Deputy Principal: Ms. Linda Manning

List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
Training of school personnel in Child Protection matters	High	Harm not recognised or reported promptly	<p>Child Safeguarding Statement & DES procedures made available to all staff</p> <p>DLP& DDLP attended PDST face to face training</p> <p>All Staff viewed TUSLA training module and online training offered by PDST</p> <p>Regular updates at staff meetings</p> <p>Staff representatives attended RSE and Stay Safe seminars provided by PDST in local education centre</p> <p>BOM records all records of staff and board training</p>
One to one teaching	Med	Harm by school personnel	<p>Professional Code of Conduct for Teachers</p> <p>Special Education policy</p> <p>Table between teacher and pupil</p> <p>Glass in window</p>
Distance Learning	High	Harm by strangers online, exposure to inappropriate content, cyber-bullying, signs of abuse not evident to staff	<p>Maintaining communication with family</p> <p>Acceptable Use of Internet Policy</p> <p>Professional Code of Conduct</p>
Care of Children with special needs, including intimate care needs	High	Harm by school personnel	<p>Monitor engagement with assigned work</p> <p>Special Needs Assistants policy</p> <p>Policy on Intimate care</p>

Toilet areas	High	Inappropriate behaviour	Supervision policy Professional Code of Conduct for Teachers
Curricular Provision in respect of SPHE, RSE, Stay Safe.	Med	Non-teaching of same	SPHE, RSE and Stay Safe taught in full
Daily arrival and dismissal of pupils	Med	Harm from older pupils, unknown adults on the playground	Professional Code of Conduct for Teachers Arrival and dismissal supervised by Teachers Entry and Exit Gates assigned to classes
Managing of challenging behaviour amongst pupils, including appropriate use of restraint	High	Injury to pupils and staff	Professional Code of Conduct for Teachers Restraint Policy School Safety Statement Code of Behaviour
Sports Coaches	Med	Harm to pupils	Sports Coaches are garda-vetted Class teacher present at all times
Students participating in work experience	Med	Harm to pupils	Student Teacher/Work Experience Policy Students must be over-16 and garda-vetted
Mid-morning/lunch breaks for pupils	Med	Harm to/by pupils	Child Safeguarding Statement. Professional Code of Conduct for Teachers
Classroom teaching	Med	Harm by school personnel	Supervision policy Professional Code of Conduct for Teachers Supervision policy Child Safeguarding policy Code of Behaviour policy School Safety Statement
Outdoor teaching activities	Med	Harm by school personnel	Professional Code of Conduct for Teachers Supervision policy Child Safeguarding policy Code of Behaviour policy School Safety Statement

Sporting Activities	Med	Harm by school personnel	Professional Code of Conduct for Teachers Supervision policy Child Safeguarding policy Code of Behaviour policy School Safety Statement
School outings	High	Harm by school personnel Harm to pupils Injury to pupils and staff	First Aid policy Professional Code of Conduct for Teachers Arrival and dismissal supervised by teachers Supervision policy Child Safeguarding policy Code of Behaviour policy Intimate Care policy Anti-Bullying policy School Safety Statement
Use of toilet/changing areas in the school	Med	Harm by school personnel Harm to pupils	School Safety Statement Professional Code of Conduct for Teachers Intimate Care policy Supervision policy Child Safeguarding policy School Safety policy
Annual Sports Day	Med	Harm by school personnel Harm to pupils/harm by pupils	Anti-Bullying policy Professional Code of Conduct for Teachers Arrival and dismissal supervised by teachers Supervision policy Child Safeguarding policy Code of Behaviour policy Intimate Care policy
Use of off-site facilities for school activities	Med	Harm to pupils/harm by pupils	Mobile Phone and Electronic Devices policy Anti-Bullying policy School Safety policy Arrival and dismissal supervised by teachers Supervision policy

			<p>Child Safeguarding policy</p> <p>Code of Behaviour policy</p> <p>Intimate Care policy</p> <p>Mobile Phone and Electronic Devices policy</p> <p>Anti-Bullying policy</p> <p>School Safety policy</p> <p>Supervision policy</p> <p>Child Safeguarding policy</p> <p>Code of Behaviour policy</p> <p>Intimate Care policy</p> <p>Mobile Phone and Electronic Devices policy</p> <p>Anti-Bullying policy</p> <p>School Safety policy</p>
School transport arrangements including use of bus escorts	High	Harm to pupils/harm by pupils	<p>Supervision policy</p> <p>Child Safeguarding policy</p> <p>Code of Behaviour policy</p> <p>Intimate Care policy</p> <p>Mobile Phone and Electronic Devices policy</p> <p>Anti-Bullying policy</p> <p>School Safety policy</p>
Administration of Medicine	Med	Harm by school personnel	<p>First Aid policy</p> <p>Administration of Medicines policy</p> <p>Anaphylaxis policy</p>
Administration of First Aid		Harm to pupils	
Prevention and dealing with bullying amongst pupils	Med	Harm to pupils	<p>Anti-Bullying policy</p> <p>Anti-Cyber Bullying policy</p> <p>Code of Behaviour</p> <p>Mobile Phone and Electronic Devices policy</p> <p>Supervision policy</p>
Training of school personnel in child protection matters	Low	Harm to pupils	<p>All staff have completed the Children First training</p> <p>DLP and DDLP have attended the required Child Protection training</p> <p>Annual review of Child Safeguarding Statement by BOM</p> <p>Regular updates at staff meetings</p>

				Staff representatives attended RSE and Stay Safe seminars provided by PDST in local education centre
Use of external personnel to supplement curriculum	Med	Harm to pupils		All external personnel must have garda vetting Supervision policy School Safety policy Code of Behaviour
Care of pupils with specific vulnerabilities/needs such as:	Med	Harm to pupils/Harm by pupils		Professional Code of Conduct for Teachers Supervision policy Anti-Bullying policy Anti-Cyber Bullying policy Child Safeguarding policy Code of Behaviour policy Mobile Phone and Electronic Devices policy School Safety policy SPHE policy implemented in full
<ul style="list-style-type: none"> Pupils from ethnic minorities/migrants Members of the Traveller community Lesbian, gay, bisexual or transgender (LGBT) children Pupils of minority religious faiths Children in care Children on Child Protection Notification System (CPNS) 				
Recruitment of school personnel including -				Child Safeguarding Statement & DES procedures made available to all staff
<ul style="list-style-type: none"> Teachers SNAs Caretaker/Secretary/Cleaners Sports coaches External Tutors/Guest Speakers Volunteers/Parents in school activities Visitors/contractors present in school during school hours Visitors/contractors present during after school activities 	High	Harm not recognised or properly or promptly reported		Professional Code of Conduct for Teachers Staff has viewed Tusla training module & online training offered by PDST SNA policy Garda Vetting Procedures Supervision policy
				School policy that teachers remain with their class at all times.

Use of Information and Communication Technology by pupils in school	High	Harm to pupils Harm by pupils Harm by school personnel	Professional Code of Conduct for Teachers ICT policy Acceptable Use of Internet policy Anti-Bullying Policy Anti-Cyber Bullying policy Code of Behaviour
Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.	Med	Harm to pupils Harm by pupils Harm by school personnel	Professional Code of Conduct for Teachers Code of Behaviour policy Supervision policy Mobile Phones and Electronic Devices policy
Student teachers undertaking training placement in school	Med	Harm not recognised or reported promptly	Child Safeguarding Statement & DES procedures made available to all student teachers Garda Vetting Procedures Code of Behaviour policy School Placement policy pending Supervision policy
Use of video/photography/other media to record school events	Med	Harm not recognised properly or promptly reported	School policy that teachers remain with their class at all times. Parental consent sought to use pupils photos (See entertainment policy) ICT policy Acceptable Use of Internet policy

Important Note: It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post Primary Schools 2017*

In undertaking this risk assessment, the Board of Management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on 30/9/2020. It will be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed *Patricia*
Date 30/09/20

Chairperson, Board of Management

Signed *J. Brennan*

Principal/Secretary to the Board of Management